

Receptionist Accepts Letter of Demand and Signs for it

SWORN AFFIDAVIT

I, the undersigned, (YOUR NAME) do hereby make Oath and say that:

1. The facts herein set out are, save where the context indicates otherwise, within my personal knowledge or belief, and are true and correct.
2. I am an adult male/female, and in the process of lodging a claim as the Plaintiff in the Small Claims Court.
3. On (DATE AND TIME) I hand-delivered a Letter of Demand in terms of S 29(1) of the Small Claims Act (61 of 1984) at the defendant's work place.
4. The receptionist accepted the letter, and signed an Acknowledgment of Receipt, as my proof that he has in fact received the Letter of Demand.
5. The receptionist undertook to pass the letter on to Defendant.

SIGNED AT (PLACE) ON (DATE)

PLAINTIFF'S SIGNATURE

I certify that:

1. The Deponent acknowledged to me that:
 - a) He/she knows and understands the contents of this Declaration
 - b) He/she has no objection to taking the prescribed Oath
 - c) He/she considers the prescribed Oath to be binding on his/her conscience.
2. The Deponent thereafter uttered the words, "I swear that the contents of this Declaration are true, so help me God".
3. The deponent signed the Declaration in my presence, at the address set out hereunder, on this 20th day of January, 2010.

COMMISSIONER OF OATHS

Full names:
Designation:
Address:

Date: